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## **ENROLLMENT & TUITION POLICIES**

Team Theatrics, Inc.'s Academy Year consists of two (2) semesters - Fall and Spring. Students must register at the beginning of each Academy year and enroll for classes at the beginning of each semester. Enrollment enters the student into an agreement for class(es) for one semester, with tuition for said semester billed on a monthly basis.

I understand and agree that I am liable for the full tuition amount indicated on any Team Theatrics, Inc. materials, including any late charges, fees or interest, even in the event of the student's withdrawal, dismissal from the program before it is complete, or COVID-related changes and/or closures mandated by government agencies, except as set forth below. No credit will be given for missed classes due to injury or illness, except as set forth below. I have also read and understand the studio policy and rules, tuition rates and requirements and agree to abide by Team Theatrics, Inc. policies.

**ALL FEES MUST BE PAID IN ADVANCE:** Each family will be charged an annual, non-refundable registration fee of \$50 upon completion of enrollment. Tuition will be charged on the 15th of each month. After seven (7) days, a \$10 late fee will be added. A signed payment agreement (i.e. Registration) is required to be on file, along with credit card information.

**FAMILY DISCOUNT:** \$10 per month will be deducted from the monthly bill for each additional registered sibling.

**MAKE-UP CLASSES:** At the discretion of the Directors, students may take a make-up class when a regularly enrolled class is missed. Make-ups must be taken within 30 days of the missed class. Make-ups may not be transferred to another student. Contact the Front Desk as soon as possible when you know your child will be absent from class and before attending a make-up class.

**INJURY AND/OR ILLNESS:** Please advise the studio if a student is injured. The student can still attend class to watch and learn, or take a conditioning class as a make-up, if appropriate.

**NO REFUNDS ON TUITION OR CREDITS ON MISSED CLASSES,** including any revised studio operations (e.g. remote classes) and/or closures due to COVID-19 related health mandates imposed by the City of Los Angeles, the Los Angeles County Public Health Department, The State of California, The California Department of Public Health, the Centers for Disease Control and Prevention, and any other applicable governmental agencies. The only exceptions shall be for the following:

Registration may be cancelled within three (3) days after first class or if student moves more than fifteen (15) miles from the studio after classes begin. Refunds will be paid within ten (10) days only for classes remaining at the time of cancellation. If a student is unable to continue due to death, registration will be cancelled and all unused tuition will be refunded.

DROPPING CLASSES + WITHDRAWAL: families must give notice by the 1st of the month for any classes their student wishes to drop or for withdrawing their student from the Academy. For students withdrawing from the Academy, payment for any outstanding amounts due, including any late charges, fees or interest, will be processed by Team Theatrics, Inc. using the credit card on file upon receipt of the student's notice of withdrawal.

*Edited 9/3/21*